



# Prospectus

# 2024

## Preparatory Course for Singapore-Cambridge **GCE O Level**

Updated 19.01.2024

# Why Choose INSPIRE?

- Established since 2007
- Previously registered with the Ministry of Education, Singapore till 2010
- Currently registered with the Committee for Private Education, which is part of SkillsFuture Singapore
- 16 years of experience nurturing students
- Build up your child for positive outcomes
- Dedicated teachers who truly care
- Smaller conducive class size
- Structured curriculum & lessons throughout the year
- Motivational awards

## Course Information

- The GCE Ordinary Level (GCE O Level) examination is an internationally recognised examination set by the Ministry of Education, Singapore and University of Cambridge Local Examinations Syndicate, United Kingdom.
- Students enrolled for this course will take the examination as a private candidate.
- Students need to take 5 subjects (for polytechnic entry) or 6 subjects (for junior college entry) for O-Level examinations.

## Course Requirements

Students enrolling must

- Have completed 8 years of formal education or middle school / lower secondary education.
- Be at least 15 years old on Jan 1st of the year of examination.
- Have a pass in Lower Secondary English (in student's respective school) or IELTS 4.5 or equivalent or pass INSPIRE's internal English entry test.
- Be a Singaporean or Singapore PR.
- Or hold a Dependant's Pass or Long-Term Visit Pass that is valid for the entire duration of the course if you are a foreign student.
- Not be a foreign student holding a student pass. (w.e.f. 15 November 2023).

## Course Schedule

- Jan 8 to Nov 7 2024
- Ongoing intake till May 7 2024. Late entry fees apply from 8 Feb 2024 and admission will be considered on a case by case basis.
- Classes are ongoing throughout the year except for public holidays and stated school holidays. There is no term break except for study breaks before exams.
- Classes are generally conducted on Mondays to Fridays from 9am to 12pm with an hour lunch break and 1pm to 3pm.
- Full-time:        3        hours        x        5        days        x        10        months.  
Total contact hours: 460h.
- Part-time:        2        hours        x        3        days        x        10        months.  
Total contact hours: 220h.

## Course Delivery

- The average teacher to student ratio is **1:9-18**.
- Face-to-face and online classes.

# Exams / Assessments

## Internal Assessments

- English and Mathematics placement tests, mid-year test and prelim exams in August - September
- Progress report will be only be given for students who take a minimum of 4 subjects under Student-PEI contract and award for good progress.

## External Examination

- The Singapore-Cambridge General Certificate of Education (Ordinary Level) Examination in October – November.

## Expected Examination Results Release Date

- Results are released usually in January the following year of the examination.

## Course Completion

- Students have to sit for the Singapore-Cambridge General Certificate of Education (Ordinary Level) Examination in order to complete the O level course.

# Subjects Offered

The subjects being offered at INSPIRE are:

- **English**
- **Mathematics (Math)**
- **Additional Mathematics (AMath)**
- **Social Studies (SS) + History Elective (Hist)**
- **Social Studies (SS) + Geography Elective (Geog)**
- **Literature in English (Lit)**
- **Principles of Accounts (POA)**
- **Business Studies (BS)**
- **Economics (Econ)\***

^ Other subjects (e.g. Mother Tongue, Science (Theory / Practical)) may be registered for the examination.

\* Subject to availability

# MOE exam registration will be handled by the centre for students.

Subject materials will be given as per topic taught.

# Course Fees

To be enrolled as a student for this preparatory course, students have to take a **minimum of 3 subjects** and sign a **PEI-Student Contract**.

<b>Course Application Fee</b> (Payable upon application & non-refundable)	\$400
<b>ICT Support Fee</b> (Non-refundable)	\$100

Note: Late entry fees apply from 8 Feb 2024.

<b>MOE Exam Fee</b> (Payable on April 1)	\$85-\$95 per subject (SC) / \$150-\$160 per subject (SPR)
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<b>Course Fee</b> (Note: SS + Hist or SS + Geog counted as 1 subject)	<b>Course Fee</b> (Excluding Course Application Fee, ICT Support Fee & MOE Exam Fee)
Package 1 (3 subjects) - English + Math + 1 Humanities (SS + Hist/Geog or Lit)	\$8,280
Package 2 (4 subjects) - English + Math + 2 Humanities (SS + Hist/Geog or Lit)	\$9,954
Additional Subject – Additional Mathematics (Amath)	\$3,420
Additional Subject – Principles of Accounts (POA)	\$2,880
Additional Subject – Business Studies (BS)	\$3,780

Please ask your course consultant for price quote for other subject combinations

## Course Fee Schedule – 9 Instalments

<b>Fee</b> (Due on 7th of every month)	<b>Package 1</b>	<b>Package 2</b>	<b>Add Amath Subject</b>	<b>Add POA Subject</b>	<b>Add BS Subject</b>
<b>Per month instalment</b> (Jan – Sep)	\$920	\$1,106	\$380	\$320	\$420

^Fees stated are subject to change.

# Refund Policy

## Cooling Period

- New students are given a cooling period of **SEVEN** working days from the signing of the PEI-Student Contract.
- A student is able to withdraw from the course with a submission of a written notice within these 7 working days, even if the course commencement date has passed.
- The student will be entitled to the maximum refund amount as stated in the PEI-Student Contract.
- After the expiry of the 7-day cooling off period, the refund policy below will apply for any withdrawal upon receipt of a written notice of cancellation.

## Refund Policy

% of [the amount of the fees paid under Schedule B and C] of PEI-Student Contract	If Student's written notice of withdrawal is received
<b>20</b>	More than <b>7</b> days before the Course Commencement Date
<b>15</b>	Before, but not more than <b>7</b> days before the Course Commencement Date
<b>10</b>	After, but not more than <b>1</b> days after the Course Commencement Date
<b>0</b>	More than <b>1</b> day after the Course Commencement Date



## Course Withdrawal or Subject Change

- All Withdrawal and Subject Change applications have to be done in **person and by submitting hard copy of the withdrawal form**.
- All withdrawal forms have to be signed by Student and/or Parent / Guardian (for Student below 21 years old).
- Submit the Course Withdrawal Form or Subject Change Form at least **ONE calendar month** prior to the intended withdrawal or change date.
- Administrative fees apply.

Example of Intended Change Date	Due Date for Form Submission
8 March 2024	7 February 2024

- Subsequent instalment payments may be waived or adjusted only if withdrawal or subject change request is made at least **ONE calendar month before the next instalment is due**.

## NS Deferment<sup>^</sup>

- INSPIRE will assist male students (reaching 17.5 years old and above within the course duration) to apply for NS deferment. Approval is subject to MINDEF's discretion.
- Students need to enrol for minimum of 3 subjects to be eligible.
- Administrative fees apply.

## Concession Card<sup>^</sup>

- All Singaporean students aged 20 years and below are eligible to apply for Transitlink concession card. Upon approval students can enjoy concessionary travel for the duration of the course.

<sup>^</sup> Students who withdraw from the course pre-maturely will have their Transitlink concession card or NS deferment cancelled within 7 days as they are no longer studying at the centre.



## Contact Us

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