



Prospectus

2020

Preparatory Course for Singapore-Cambridge General Certificate of Education (Normal Academic Level)

Updated 28.04.2020

Why Choose INSPIRE?

- Established since 2007
- Registered with the Ministry of Education, Singapore till 2010
- Currently registered with the Committee for Private Education, which is part of SkillsFuture Singapore
- 12 years of experience nurturing students
- High success rate for progression to further education
- Build up your child for positive outcomes
- Dedicated teachers who truly care
- Small conducive class size
- Structured curriculum & lessons throughout the year
- Progress reports & awards for good progress

Course Information

- The GCE Normal Academic Level (GCE N Level) examination is an internationally recognised examination set by the Ministry of Education, Singapore and University of Cambridge Local Examinations Syndicate, United Kingdom.
- Students enrolled for this course will take the examination as a private candidate.
- Students need to take 4 subjects (for ITE Nitec entry) or 5 subjects (for applications to private diploma foundation programmes) for N-Level examinations.

Course Requirements

Students enrolling must

- Have completed 8 years of formal education or middle school / lower secondary education.
- Be at least 15 years old on Jan 1st of the year of examination.
- Have a pass in Lower Secondary English (in student's respective school) or IELTS 4.5 or equivalent or pass INSPIRE's internal English entry test.

Course Duration

- Jan 13 to Oct 12, 2020
- Ongoing intake till May 2020 (Jan – May: On 13th of every month)
- Classes are ongoing throughout the year except for public holidays and stated school holidays. There is no term break.
- Classes are generally on Mondays to Fridays from 9am to 12pm with an hour lunch break and 1pm to 3pm.
- Full-time: 3h x 5 days x 9 months
Total contact hours: 468h.
- Part-time: 2h x 3 days x 9 months
Total contact hours: 216h.

Course Delivery

- Average teacher to student ratio is 1:9 to 18.
- Face-to-face and online classes.

Exams / Assessments

Internal Assessments

- English and Mathematics Placement Tests (first day), class test, mid-year exam and final prelim exams in August.

External Examination

- The Singapore-Cambridge General Certificate of Education Normal (Academic Level) Examination in September - October.

Expected Examination Results Release Date

- Results are released usually in December the same year of the examination.

Course Completion

- Students have to sit for the Singapore-Cambridge General Certificate of Education (Normal Academic Level) Examination in order to complete the course.

Subjects Offered

The subjects being offered at INSPIRE are:

- **English**
- **Mathematics (Math)**
- **Social Studies (SS) + History Elective (Hist Elec)**
- **Social Studies (SS) + Literature Elective (Lit Elec)**
- **Literature in English (Lit)**
- **Principles of Accounts (POA)**

^ Other subjects (e.g. Mother Tongue, Science (Theory / Practical) may be registered for the examination.

MOE exam registration will be handled by the centre for students.

Course Fees

To be enrolled as a student for this preparatory course, students have to take a **minimum of 3 subjects** and sign a **PEI-Student Contract**.

Course Application Fee (Payable upon application & non-refundable)	\$300
MOE Exam Fee (Payable on April 1)	Approximately \$80 per subject
Course Fee *English, Math, Lit, SS + Hist/Lit (Note: SS + Hist Elec or SS + Lit Elec counted as 1 subject)	Total Course Fee (Excluding Course Application Fee)
3 Subjects*	\$5,028
4 Subjects*	\$6,368
Additional Subject - Principles of Accounts	\$2,240

Course Fee Schedule – 8 Instalments

* Subjects listed under Course Fee table

Fee (Due on 12th of every month)	3 Subjects*	4 Subjects*	Additional Subject - POA
Per month instalment (Jan – Jul)	\$628.50	\$796	\$280
Last instalment (Aug + Sep)	\$1,257	\$1,592	\$560

Refund Policy

Cooling Period

- New students are given a cooling period of **SEVEN** working days from the signing of the PEI-Student Contract.
- A student is able to withdraw from the course with a submission of a written notice within these 7 working days, even if the course commencement date has passed.
- The student will be entitled to the maximum refund amount as stated in the PEI-Student Contract.
- After the expiry of the 7-day cooling off period, the refund policy below will apply for any withdrawal upon receipt of a written notice of cancellation.

Refund Policy

% of [the amount of the fees paid under Schedule B and C] of PEI-Student Contract	If Student's written notice of withdrawal is received
20	More than 7 days before the Course Commencement Date
15	Before, but not more than 7 days before the Course Commencement Date
10	After, but not more than 1 days after the Course Commencement Date
0	More than 1 day after the Course Commencement Date

Course Withdrawal or Subject Change

- All Withdrawal and Subject Change applications have to be done in **person and by submitting hard copy of the withdrawal form**.
- All withdrawal forms have to be signed by Student and/or Parent / Guardian (for Student below 21 years old).
- Submit the Course Withdrawal Form or Subject Change Form at least **ONE calendar month** prior to the intended withdrawal or change date.

Example of Intended Change Date	Due Date for Form Submission
13 March 2020	12 February 2020

- Subsequent instalment payments may be waived or adjusted only if withdrawal or subject change request is made at least **ONE calendar month before the next instalment is due**.

NS Deferment[^]

- INSPIRE will assist male students who have received MINDEF letters to apply for NS deferment. Approval is subject to MINDEF's discretion.
- Students need to enrol for minimum of 3 subjects to be eligible.
- Administrative fees apply.

Concession Card[^]

- All Singaporean students aged 20 years and below are eligible to apply for Transitlink concession card. Upon approval students can enjoy concessionary travel for the duration of the course.

[^] Students who withdraw from the course pre-maturely will have their Transitlink concession card or NS deferment cancelled within 7 days as they are no longer studying at the centre.



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